

COURSE SYLLABUS

Creating Your Own Web Page Using Google Sites

Winter/Spring 2010

INSTRUCTOR: Mary O'Neill

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PREREQUISITE(S): Successfully Demonstrated Knowledge and/or Successful Completion of the Following Course(s):

Introduction to Computing

Window Basics

Basic Internet

Advanced Internet

Basic E-Mail

Advanced E-Mail

CLASS LOCATION: Coronado Center, Room 5

A. COURSE DESCRIPTION

Class description based on items covered in the class needed.

B. METHOD OF INSTRUCTION

Lecture, discussion, question and answer, demonstration, hands-on computer use related to the course, and student demonstration of course related tasks.

C. COURSE OBJECTIVES

Objective 1: Students will successfully demonstrate how to create a new site.

Objective 2: Students will successfully demonstrate how to create new pages.

Objective 3: Students will successfully demonstrate how to edit pages.

Objective 4: Students will successfully demonstrate how to change the sidebar.

Objective 5: Students will successfully demonstrate how to add images, links, tables, attachments, announcements, and gadgets.

Objective 6: Students will successfully demonstrate how to delete a page and a site.